

MINUTES OF THE REGULAR MEETING OF  
SPRING CANYON WATER AND SANITATION DISTRICT  
HELD  
May 22, 2024

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, May 22, 2024, at 6:00 p.m.

**ATTENDANCE**

Directors in Attendance

Tim Schmitt, President  
Rick Emery, Vice President  
JJ Gerard, Treasurer  
Chris Goemans, Director  
Tim Mather, Director

Also, In Attendance

Chris Olson, Tayler Pelletier, David Cobb, SCWSD  
Others: Darla Howard, Secretary

**ADMINISTRATIVE  
MATTERS**

**Call to Order** -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:03 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

**Agenda** - Upon motion duly made by Director Mather, seconded by Director Emery, it was unanimously

**RESOLVED** to approve the May 22, 2024 agenda as presented.

**Approval of Minutes** - Upon motion duly made by Director Emery, seconded by Director Goemans, it was unanimously

**RESOLVED** to approve the Minutes of the April 24, 2024 Regular Meeting.

**Public Comments** – There were no public comments.

**FINANCIAL  
MATTERS**

**Disbursements** – The Directors reviewed the April 2024 Disbursements. Upon motion duly made by Director Emery, seconded by Director Mather, it was unanimously

**RESOLVED** to ratify April 2024 Disbursements identified by check number 4101 - 4156 in the amount of \$79,645.27.

**OPERATIONS  
AND  
MAINTENANCE  
MATTERS**

**Engineer's Report** – The Directors reviewed the Engineer's report prepared by Mr. Beckner.

**Operations Report** – The Directors reviewed the Operations Report prepared by Mr. Pelletier.

**MANAGEMENT  
MATTERS**

**Manager's Report** – Manager Olson presented his report to the Directors. After discussion and review, Manager Olson will follow up with Larimer County to discuss Blue Sky Trail and Sewer Over Inlet Canal Project schedule. Upon Director Mather's suggestion, Mr. Olson will send a letter to the Bureau of Reclamation on district letterhead in hopes of spurring a timely response needed to proceed with project design and scheduling. Mr. Olson will also ask Mr. Beckner what percentage of design is complete.

**NEXT MEETING**

The next Regular Board Meeting is scheduled for Wednesday, June 26, 2024.

**ADJOURNMENT**

Upon motion duly made by Director Goemans, seconded by Director Emery, and it was unanimously

**RESOLVED** to adjourn the meeting at 6:27 p.m.

Respectfully submitted,

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Darla Howard, Secretary