

MINUTES OF THE REGULAR MEETING OF
SPRING CANYON WATER AND SANITATION DISTRICT
HELD
June 26, 2024

The Regular Meeting of the Board of Directors of Spring Canyon Water and Sanitation District was held via teleconference on Wednesday, June 26, 2024, at 6:00 p.m.

ATTENDANCE

Directors in Attendance

Tim Schmitt, President
Rick Emery, Vice President
JJ Gerard, Treasurer

Excused Absences

Chris Goemans, Director
Tim Mather, Director

Also, In Attendance

Chris Olson, Darla Howard, Tayler Pelletier, David Cobb, SCWSD
Others: Justin Beckner, CivilWorx

**ADMINISTRATIVE
MATTERS**

Call to Order -The Regular Meeting of the Board of Directors of Spring Canyon Water & Sanitation District was called to order by Chairman Schmitt 6:03 p.m. He noted that a quorum was present. All Directors also confirmed their qualifications to serve on the Board, and that prior to the meeting they had been notified of the meeting.

Agenda - Upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to approve the June 26, 2024 agenda as presented.

Approval of Minutes - Upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to approve the Minutes of the May 22, 2024 Regular Meeting.

Public Comments – There were no public comments.

**FINANCIAL
MATTERS**

Disbursements – The Directors reviewed the May 2024 Disbursements. Upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to ratify May 2024 Disbursements identified by check number 4143-4150, and 4157 - 4186 in the amount of \$47,733.80.

**OPERATIONS
AND
MAINTENANCE
MATTERS**

Engineer's Report – Mr. Beckner stated the Sewer Over Inlet Canal application process with the Bureau of Reclamation has started; due to the daunting application process it is unlikely construction will begin in 2024. In answer to Director Gerard, once started construction is estimated at 45 days dependent upon any rock excavation needed. An environmental consultant is working to complete the required assessment by next month. Mr. Beckner said the process and design of the project is approximately 50% complete. He also advised the Directors that the Sandstone Tank final design is approximately 60% complete. Supply quotes have been requested and this project should be easily done in 2024. In the event Sewer Over Inlet Canal can't be done in 2024, alternate projects were

discussed. These included W3.1 Arrowhead to Sandstone Pipe Upsize and W4.1 Water System Air Relief & Valving Air-relief. Manager Olson suggested the best option would be W4.1 as W3.1 is a much more expensive project and would impact the CIP schedule, extending Sewer Over Inlet Canal out until 2026 due to availability of funding. Mr. Beckner also suggested another possibility would be to install bypasses at Lift Stations 1 and 4 to address concern of catastrophic failure in the future. Mr. Beckner provided the Directors with an estimate of what would be involved and the cost of a catastrophic failure at Lift Station 4 for consideration in determining a Capital Reserve policy.

After consideration and review, upon motion duly made by Director Gerard, seconded by Director Emery, it was unanimously

RESOLVED to approve Civil Worx Task Order No. 2024-02 General Services not to exceed \$10,000.

Operations Report – The Directors reviewed the Operations Report prepared by Mr. Pelletier.

**MANAGEMENT
MATTERS**

Manager's Report – Manager Olson reviewed his report with the Directors. He stated a large portion of the GIS expense was spent on the transition to ArcPro Online which will go a long way to improve efficiency and accuracy in Operations. He advised the Directors that the Arrowhead tank recoating is now scheduled for August 1st. Director Gerard asked if the newsletter would be mailed or posted on the website only. Per previous board discussion, newsletters will be direct mailed once annually and subsequent newsletters will be posted online. The Winter 2024 newsletter was mailed by USPS so the next one will be posted to the website only. Customers can obtain a hard copy upon request in the office.

NEXT MEETING

The next Regular Board Meeting is scheduled for Wednesday, July 24, 2024. Ms. Howard stated she will not be in attendance at the July meeting.

ADJOURNMENT

Upon motion duly made by Director Gerard, seconded by Director Emery, and it was unanimously

RESOLVED to adjourn the meeting at 7:00 p.m.

Respectfully submitted,

Darla Howard, Secretary